

Instructions For Form 502E, Virginia Pass Through Entity Filing Extension Request

To request an extension of time to file a pass-through entity return, complete and send Form 502E by the due date of the pass-through entity return (15th day of the fourth month after the close of the entity's taxable year).

An extension of six months, or until 30 days after the extended due date for the federal return, whichever is later, will be granted provided that Form 502E is filed by the due date of the return.

A Virginia extension request that is not filed timely is not valid and is not acceptable, whether or not a federal extension has been granted.

Mail the completed Form 502E to: **Virginia Department of Taxation**
P. O. Box 1500
Richmond, VA 23218-1500

If you have further questions or need a form, visit our web site at **www.tax.virginia.gov** or call **(804) 367-8037**.

There is no payment required with the filing extension request.

Do Not Send Payment With The Extension, Form 502E.

Cut at dotted line below. DO NOT SEND ENTIRE PAGE

502E Virginia Pass Through Entity Filing Extension Request **2004** Virginia Department of Taxation
(DOC ID 522) **For Taxable Year Ending** P.O. Box 1500
Month Year Richmond, VA 23218-1500
(804) 367-8037

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Virginia Account Number		Federal Employer's ID Number	
Name of Entity		Entity Code	
Address (Number and Street)			
Address (Continued)			
City, State and Zip Code			

>Do Not Submit Any Payment With This Form<

An extension of six months, or until 30 days after the extended due date for the federal return, whichever is later, will be granted provided that this form is received by the due date of the pass through entity return. This form must be filed to receive an extension for filing.

Signature: _____

Date: _____ Phone No.: _____